

Sales Manager/ Internal Sales (m/f/d)

Description

- Receiving and processing customer orders
- Handling customer inquiries via phone, email, and other communication channels
- Preparing quotations and following up on offers
- Creating invoices
- Maintaining price and discount lists in the ERP system
- Monitoring deadlines and tracking customer orders
- Sending product samples
- Front desk and counter service duties

Qualifications

- Successfully completed commercial training or a comparable qualification
- Initial experience in internal sales and/or customer service
- IT skills: MS Office and ERP systems
- Good written and spoken German and English skills
- Independent and well-structured way of working
- Strong communication skills

Job Benefits

- An established market position in the specialty paper industry
- A motivated and experienced team with global expertise
- An attractive workplace with excellent development opportunities
- Collective bargaining agreement salary including holiday and Christmas bonuses
- 30 days of annual leave
- Flexible working hours within a flextime model
- Company pension scheme
- Supplementary company health insurance
- Subsidized membership at a local fitness center
- Health promotion activities
- Company events

Hiring organization

JagoTech Paper GmbH

Employment Type

Full-time

Beginning of employment

immediately

Job Location

Hoffnungsthal 3, 57610 Almersbach

Base Salary

3.410,93